



T&T Corporation Pty Ltd
 ABN 98 103 883 558
 t/a Townsend Building Services
 2/85 West Burleigh Road, Burleigh Heads 4220

Phone: (03) 9878 5917
 Fax: 1300 827 329
 Email: melbourne@tbs.com.au

**JAMES DOBBIN
 16 ARRAN CLOSE,
 ENDEAVOUR HILLS VIC 3802**

Job No: R59796Q
 Date: 25 June 2020
 Claim Number: 6210287371

Dear JAMES DOBBIN,

We have pleasure in providing you with our scope of works for repairs at 16 ARRAN CLOSE, ENDEAVOUR HILLS for your approval.

SCOPE OF WORKS

	DESCRIPTION	UNIT	QTY
PRELIMINARIES			
A7	Clean area affected by building works	Item	1
A8	Remove all building waste from site and dispose of	Item	1
PERGOLA AREA			
B1	Remove damaged polycarb roof sheeting and supply and fit with new matching original as near as possible - approximately	sqm	52
B2	Remove damaged eave sheets and supply and fit with new - approximately	lm	10
B3	Paint new eaves to nearest cut off point - approximately	lm	10
B4	Paint water stained fascia - approximately	lm	10
B5	Remove pavers to facilitate re levelling and re lay once levelling is complete	sqm	45
B6	Supply and install sand as needed to facilitate re levelling of ground to prepare for paver reinstalment	sqm	45
LAUNDRY			
C1	Remove damaged plasterboard from ceiling and supply and fit with new - approximately	sqm	1
C2	Remove damaged 50mm cove cornice and supply and fit with new - approximately	lm	1.8
C3	Stain seal damaged area prior to painting - approximately	sqm	1
C4	Paint ceiling and cornice to nearest cut off point - approximately	sqm	5
TOILET			
D1	Remove damaged plasterboard from ceiling and supply and fit with new - approximately	sqm	1
D2	Remove damaged 50mm cove cornice and supply and fit with new - approximately	lm	1
D3	Paint ceiling and cornice to nearest cut off point - approximately	sqm	1.5



**A family
 owned
 Australian
 business**

Builder's Licences: QLD: 1028031 SA: BLD 276967 VIC: CDB-U 59131 CCB-L 59130
 NSW: 187070C WA: BC101401

NOTE:

No allowance has been made for preparation to existing painted surfaces that may have underlying adhesion problems due to previous poorly prepared surfaces, resulting in flaking or crazing of new paint work. Stipple and paint to match existing as close as possible. Patching stipple may leave a shadow line to the perimeter of the new work.

All colours, design and material to match as close as possible, subject to availability.

No allowance has been made to identify or work with any asbestos or lead based paint products.

No allowance has been made to move or store any furniture or personal items.

No allowance has been made in our quote to upgrade the roof tie downs or battens, any upgrades to meet BAL and AS3959 fire prevention or upgrade of storm water system (if during the repair it is identified the tie downs and / or battens require upgrading or site is classified as a designated bushfire prone area or storm water requires upgrade, a variation will be submitted).

No allowance has been made to repair related hidden or concealed damage or mould revealed during repair or removal of damaged components. As such damage cannot be foreseen, if detected, a variation for repair will be submitted.

GENERAL

All works will be carried out by licensed tradesmen approved by Townsend Building Services and the site will be clean and tidy upon completion.

Please sign below to indicate your acceptance of the scope of works as outlined above and return the signed form to our office.

Signature: _____ (Please sign)

Name: _____ (Please print)

Date: _____

Disclaimer: Townsend Building Services will try to match colours, designs and materials as closely as possible to originals but will not be held responsible for any differences due to non-availability.



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Dear JAMES DOBBIN,

MAINTENANCE – INSURED’S CONTRIBUTION TO THE CLAIM

On inspection we identified the following maintenance issues:

- Clean gutters and downpipes

In accordance with our agreement with your insurance company, you are required to complete the maintenance prior to us commencing repairs.

We recommend the insured engage an independent qualified repairer to repair this maintenance issue to prevent any further damage.

Please contact our office to advise when maintenance has been completed alternatively please sign below to indicate this maintenance has been completed and return signed form.

Signature: _____ *(Please sign)*

Name: _____ *(Please print)*

Date: _____



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